



*Newly Constructed curb and sidewalk.*

## Program Highlights

This program is for Residential use only. It is designed to help you, the homeowner or property owner, to replace broken sidewalks and/or curbs.

Here is a quick-guide to the process:

1. Complete Part I of the Reimbursement Form. Attach your contractor's estimate.
2. Submit the Form to the Division of Streets. 731 S. Lafayette Blvd.
3. Pre-inspection by the Division of Streets.
4. Once approved by the Division of Streets (Part II), instruct your contractor to proceed.
5. Acquire concrete permit.
6. Complete Part III of the Form and return the signed form to the Division of Streets. No later than Nov. 30, 2016
7. Post-inspection by the Division of Engineering.
8. If your project passes inspection, it will be processed for reimbursement.

# Curb and Sidewalk Program

## Our Goal

The goal of the City's Reimbursement Program is to assist individual property owners in making needed repairs to curbs and sidewalks abutting their properties to protect the general public and improve the appearance of the neighborhood.

## Contact Us

Division of Streets  
731 S. Lafayette Blvd.  
South Bend, IN 46601  
Phone: 574-235-5939

Email: [mqualls@southbendin.gov](mailto:mqualls@southbendin.gov)  
Web: [www.southbendin.gov](http://www.southbendin.gov)



**CITY OF SOUTH BEND  
2016 CURB AND  
SIDEWALK PROGRAM**



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**2016  
CURB AND  
SIDEWALK  
PROGRAM**

*2016 Reimbursement  
Program*



*Before (top) and after (bottom) curb and sidewalk replacement project.*

## Curbs and Sidewalks

Sidewalks and curbs are an important part of our transportation system. They are used by young and old, they connect our homes, neighborhood, parks, recreational facilities, schools, churches and businesses.

A safe and aesthetic sidewalk space promotes neighborhood interaction and enhances property values.

## Reimbursement Program

The Department of Public Works offers a cost-share reimbursement program for the replacement of existing curbs and sidewalks for homes within the City limits.

This program can also be used to fill in areas where curbs and sidewalks do not exist between existing curbs and sidewalks.

All work must be done by a licensed contractor identified on the City's Bonded Contractor List. The terms of the program are as follows:

Homeowners must complete a City Curb and Sidewalk Repair Reimbursement Form. [Your Contractor's Estimate must be attached to the form.](#)

- All work shall conform to City of South Bend standard specifications.
- Sidewalks will be reimbursed at \$20/linear foot. Curbs will be reimbursed at \$15/linear foot.
- Handicap ramps will be reimbursed at \$950 per ramp. Preapproval required.
- Pre-inspection will be required prior to any work.
- A concrete permit is required by the Contractor. [Must be issued before the work begins.](#)
- Time for completion should be no more than 60 days.

*A permit must be on file and all work will be inspected by the Division of Engineering before any payment is made. Sidewalks will comply with the American Disabilities Act of 1990 (ADA), with a minimum of five foot width and a detectable warning surface on the curb ramp.*



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### What is NOT included?

The property owner is responsible for reseeding, resodding, repair/replacement of irrigation systems, tree removal and/or other landscape required to do the work.

### Who is responsible for repairing sidewalks?

Per Chapter 18, Article 3 of the South Bend Municipal Code, sidewalk repair is the responsibility of the abutting property owner.

### What Contractor should be used for this work?

The City cannot recommend Contractors for residential work. You should make sure the Contractor you choose is licensed, bonded, and named in the City's Bonded Contractor List available in the City Engineering office.

### Are there standards for replacement work?

The City will provide your contractor with a copy of the City of South Bend Standard Specifications for Concrete Curb and Residential Sidewalk & Approach.



City of South Bend - Department of Public Works  
Division of Street Department  
731 S. Lafayette Blvd.  
South Bend, Indiana 46601  
Phone: 574-235-5939

## CURB AND SIDEWALK REPLACEMENT REIMBURSEMENT FORM

### PART I

Address of Repair		
Applicant Name/Property Owner (Print)		Licensed Contractor (Print)
Address		Address
City, State, Zip		City, State, Zip
Phone 1	Phone 2	How many feet of Curb will be replaced?
Signature		How many feet of Sidewalk will be replaced?

### PART II

TYPE OF IMPROVEMENT	QUANTITY	REBATE	ESTIMATED TOTAL
SIDEWALK	LF	\$20/LF	\$
CURB	LF	\$15/LF	\$
ADA RAMP	EA	\$950/EA	\$
APPROVED BY	DATE		\$

### PART III

*The above work has been completed as per City of South Bend Specifications and I have received payment in full for work at this address.*

*The above work has been completed to my satisfaction. Please attach proof of payment provided to the Contractor. **Deadline is November 30, 2016.***

CONTRACTOR SIGNATURE	DATE
PROPERTY OWNER SIGNATURE	DATE

### CITY USE ONLY

This sidewalk/curb repair has been inspected on: \_\_\_\_\_ and has been accepted. A reimbursement of \$ \_\_\_\_\_ is hereby authorized.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

## CURB AND SIDEWALK REPAIR REIMBURSEMENT FORM

The goal of the City of South Bend's Curb and Sidewalk Repair Reimbursement Program is to assist individual property owners in making needed repairs to curbs and sidewalks abutting their properties to protect the general public and improve the appearance of the neighborhood.

The reimbursement of \$20 per linear foot for sidewalk and \$15 per linear foot of curb represents approximately 30% of your cost for the work; however, this depends upon the price that you receive from your contractor. All work must be performed by a private, bonded contractor, selected by the property owner, but also identified on the City's Bonded Contractor list. In addition, the City will allocate a reimbursement cost of \$950 for the construction of accessible sidewalk ramps in compliance with the Americans with Disabilities Act.

Work must be performed in accordance with the City of South Bend Standard Specifications. A copy of the City's standard drawings for Concrete Curb and Residential Sidewalk & Approach can be obtained at the City's Division of Engineering office. All work must be pre-approved by the City's Division of Streets prior to the start of construction. The following steps indicate the process for utilizing the City's reimbursement program:

**Step 1:** Complete Part I of the Reimbursement Form which identifies the property and property owner. **A copy of your contractor's estimate MUST be attached to Part I.**

**Step 2:** Deliver or mail the form to:

City of South Bend  
Division of Streets  
731. S. Lafayette Blvd.  
South Bend, IN 46601

**Step 3:** The Division of Streets will review your request and will determine the amount of repair that is eligible and complete Part II of the form. Part II form will be sent back to you with Street Department approval signature.

Upon receipt of the completed form, you may instruct your contractor to proceed. Your contractor must obtain a Concrete Permit for the work from the City's Division of Engineering. Time for completion should be no more than 60 days.

**Step 4:** When the work is completed to your satisfaction, complete Part III and have your contractor sign the form indicating that he/she has been paid. Return the signed form to the Division of Streets, 731 S. Lafayette Blvd.

**Step 5:** Engineering personnel will inspect the work and process the reimbursement. **Part III Reimbursement Forms Must be returned to the Street Department 731 S. Lafayette Blvd, 46601 by November 30, 2016.**